**Volunteer Opportunities at Response**

**Level I – 6 hours of training**

**Fundraising –** Help to sell tickets/fundraising items, participate on the fundraising committee, distribute advertising flyers for events, promote events through social media, plan/decorate/participate in fundraising events.

**Yard work/cleaning –** Help to maintain flower beds, play yard; general cleaning/organizing in the shelter.

**General Volunteer –** Provide clerical assistance, participate in community events, help to publicize our organization, distribute pamphlets, etc.

**Wish List Needs Provider** – Help to organize/gather items needed on our wish list.

**Animal Care Coordinator –** Locate and contact folks/places who foster pets. Work with case managers to arrange care for pets of potential clients.

**Maintenance Coordinator -**Locate and contact providers of construction/remodeling services for specific projects. (handicapped bathroom, replacement windows, etc.) Coordinate estimates, report to Executive Director.

**Materials Organizer –** Organize and categorize existing Response materials, create bibliography, research additional information on specific topics. (Topics such as anger, co-dependency, self-care, coping with feelings, safety planning, etc.)

**Job Coordinator** – Create list of current employment openings, requirements, etc. Obtain applications, post info on shelter bulletin boards. Gather information on resume writing, interview skills, etc.

**Outreach Facilitator –** Assist Outreach Coordinator with searching for and contacting organizations, clubs, governmental bodies, churches, etc. to arrange speaking opportunities.

**Level II – 24 hours of training**

**CAP Presenter –** Child Assault Prevention facilitator. You would travel to the three local elementary schools to help present this program in the 2nd grade classrooms. It involves performing role plays for the children, showing ways to keep themselves “safe, strong and free”. Requires additional training by a certified CAP trainer.

**General Volunteer –** Assist with shelter activities.

**Court Advocate –** Attend weekly court session, record stats about cases, pass on pertinent information to court advocate staff.

**Hotline Volunteer –** Answer hotline calls for a designated time period (usually a 12-hour stretch). The hotline number can be forwarded to your home.

**Child Care –** Assist in childcare at the shelter while parents are in groups, at job interviews, or other activities/meetings.

**Special Talent –** Provide classes/activities to shelter and out-of-shelter clients using your special gifts or talents.

**Group Facilitator –** Lead, or assist in leading client groups on topics such as life skills, budgeting, financial info, interpersonal communication, parenting, etc.

**Housing Locator –** Establish contact with local landlords and housing managers to create a list of housing options, availability, requirements, income guidelines, etc. Work with case managers and/or clients to establish need, provide information, and apply for housing.

**Translator –** Spanish-speaking - Will assist staff with communication with Spanish-speaking clients, translate written materials, etc.